

**MINUTES OF MEETING
ROLLING OAKS
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Rolling Oaks Community Development District was held Thursday, **May 23, 2024** at 1:00 p.m. at the Margaritaville Resort Orlando, 8000 Fins Up Circle, Kissimmee, Florida.

Present and constituting a quorum were:

John Chiste	Chairman
Jared Bouskila	Vice Chairman <i>via Zoom</i>
Peter Brown	Assistant Secretary
Steven Dougherty	Assistant Secretary

Also present were:

Tricia Adams	Manager
Vivek Babbar	Attorney <i>via Zoom</i>

FIRST ORDER OF BUSINESS

Roll Call

Ms. Adams called the meeting to order and called the roll.

SECOND ORDER OF BUSINESS

Public Comment Period

There being no comments, the next item followed.

THIRD ORDER OF BUSINESS

**Approval of the Minutes of the March 28,
2024 Meeting**

On MOTION by Mr. Chiste seconded by Mr. Dougherty with all in favor the minutes of the March 28, 2024 meeting were approved as presented.

May 23, 2024

Rolling Oaks CDD

FOURTH ORDER OF BUSINESS

**Consideration of Resolution 2024-03
Approving the Fiscal Year 2025 Proposed
Budget and Setting a Public Hearing**

Ms. Adams stated Resolution 2024-03 approves the proposed fiscal year 2025 budget and sets the public hearing for August 22, 2024 at 1:00 p.m., authorizes staff to transmit the approved budget to the local government, post it on the district’s website and publish a notice in accordance with Florida Statutes. There is a proposed increase in assessments and that will require a mailed notice to all property owners.

Ms. Adams reviewed the line items with proposed increases and the proposed increase for single family, condo, and apartments.

Mr. Chiste requested that staff cut down on field expenses, remove the transfer to capital reserve and come up with a number for a developer contribution in order to keep the assessments level and eliminate a need for a mailed notice.

On MOTION by Mr. Chiste seconded by Mr. Brown with all in favor Resolution 2024-03 Approving the Fiscal Year 2025 budget and Setting a Public Hearing for Final Adoption was approved as amended.

FIFTH ORDER OF BUSINESS

**Consideration of Resolution 2024-04
Designating a Date, time and Location for the
Landowners’ Election and Meeting**

On MOTION by Mr. Chiste seconded by Mr. Dougherty with all in favor Resolution 2024-04 designating November 21, 2024 as the landowner’s meeting date and election was approved.

SIXTH ORDER OF BUSINESS

Staff Reports

A. Attorney

Mr. Babbar stated the petition to expand the CDD boundaries was filed with the county. We are working with Supervisor Brown, they are requiring the CDD enter into an enhanced development agreement above their minimum land development codes, enhanced landscaping and road right of way improvements and things of that nature. Once we get over that hurdle, we should be able to get the county to set a hearing date.

May 23, 2024

Rolling Oaks CDD

B. Engineer

There being no comments, the next item followed.

C. Manager

i. Approval of Check Register

On MOTION by Mr. Chiste seconded by Mr. Dougherty with all in favor the check register was approved.

ii. Balance Sheet and Income Statement

A copy of the balance sheet and income statement were included in the agenda package.

iii. Presentation of Number of Registered Voters - 228

A copy of the letter from the supervisor of elections indicating that there are 228 registered voters residing in the district was included in the agenda package.

iv. Reminder of Form 1 Filing Requirement Deadline July 1, 2024

Ms. Adams reminded the Board to file their Form 1's.

SEVENTH ORDER OF BUSINESS

Supervisor's Requests

There being no comments, the next item followed.

EIGHTH ORDER OF BUSINESS

Next Meeting Date – June 27, 2024

Ms. Adams stated the next meeting will be held June 27, 2024 in the same location.

NINTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Chiste seconded by Mr. Brown with all in favor the meeting adjourned at 1:27 p.m.

Signed by:

Tricia Adams

3F3E5FA5C67E43B...

Secretary/Assistant Secretary

DocuSigned by:

John Chiste

41DECF3BB54F415...

Chairman/Vice Chairman