

**MINUTES OF MEETING
ROLLING OAKS
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Rolling Oaks Community Development District was held Tuesday **November 14, 2023** at 5:00 p.m. at the Margaritaville Resort Orlando, 8000 Fins Up Circle, Kissimmee, Florida.

Present and constituting a quorum were:

John Chiste	Chairman
Jared Bouskila	Vice Chairman
Cora DiFiore	Assistant Secretary <i>via Zoom</i>
Peter Brown	Assistant Secretary
Steven Dougherty	Assistant Secretary <i>via Zoom</i>

Also present were:

Tricia Adams	Manager
Bruce Taylor	Engineer
Members of the Public	<i>via Zoom</i>

FIRST ORDER OF BUSINESS

Roll Call

Ms. Adams called the meeting to order at 5:00 p.m. and called the roll.

SECOND ORDER OF BUSINESS

Public Comment Period

There being no comments, the next item followed.

THIRD ORDER OF BUSINESS

**Approval of the Minutes of the October 26,
2023 Meeting**

On MOTION by Mr. Chiste seconded by Mr. Brown with all in favor the minutes of the October 26, 2023 meeting were approved as presented.

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FOURTH ORDER OF BUSINESS

Review of Landscape Maintenance Service Proposals

Ms. Adams stated in response to the district’s RFP for landscape maintenance services we received sealed bids from Creative North, Down to Earth, Floralawn, Omegascapes, Prince & Sons, United Land Service, Weber ES/Continuum, and Yellowstone. We distributed a ranking sheet with the same criteria that was in the project manual. You can individually rank the proposals or we can adopt a consensus ranking.

Mr. Brown read into the record his ranking sheet: For the total score the highest one was Yellowstone at 91.26, the second one United Land Services at 88.35, Weber Continuum at 88, Omegascapes at 86.12, Down to Earth at 84.57, Floralawn at 83.0, Creative North at 76.56 and Price & Sons at 69.

It was the consensus of the board to adopt the total score rankings as read into the record by Supervisor Brown with Yellowstone being ranked no. 1 and United Land Services no. 2.

On MOTION by Mr. Chiste seconded by Mr. Bouskila with all in favor Yellowstone was ranked no. 1 and United Land Services was ranked no. 2.

FIFTH ORDER OF BUSINESS

Consideration of Landscape Maintenance Service Provider

Ms. Adams stated the next action the board needs to take is direct staff to enter into a landscape maintenance services agreement with Yellowstone. We do have two current landscape agreements that need to be terminated. There is a provision in the current agreements that requires a 30-day notice to terminate. With the holidays coming up it might make sense to start the contract with the new calendar year, January 1, 2024.

Mr. Chiste asked if for some reason we can’t come to a mutual agreement with Yellowstone would we then go to United Land Services?

Ms. Adams responded yes.

On MOTION by Mr. Chiste seconded by Mr. Brown with all in favor staff was directed to terminate the current landscape maintenance agreement and to enter into an agreement with Yellowstone effective January 1, 2024.

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SIXTH ORDER OF BUSINESS

Presentation of Series 2016 Rebate Report

Ms. Adams stated next is the arbitrage rebate calculation report for the Series 2016 bonds. It has been provided by AMTEC and based on their computations no liability rebate exists.

On MOTION by Mr. Brown seconded by Mr. Chiste with all in favor the series 2016 arbitrage rebate calculation report was accepted.

SEVENTH ORDER OF BUSINESS

Consideration of Data Sharing Usage Agreement with Osceola County Property Appraiser

Ms. Adams stated this agreement allows us to place our non-ad valorem assessments on the property tax bills.

On MOTION by Mr. Bouskila seconded by Mr. Brown with all in favor the agreement with Osceola County Property Appraiser was approved.

SEVENTH ORDER OF BUSINESS

Staff Reports

A. Attorney

i. Update on Status of Boundary Expansion Petition

There being none, the next item followed.

B. Engineer

There being no comments, the next item followed.

C. Manager

There being no comments, the next item followed.

SEVENTH ORDER OF BUSINESS

Supervisor's Requests

Mr. Taylor asked we are working on getting the boundary updated for the new CDD boundary, but does the actual engineer's report need to be updated or is just boundary exhibits?

Ms. Adams stated it is just the boundary exhibits in order to file the petition to expand CDD boundaries. There is a list of required documents that was circulated from district counsel's office as they are managing the filing.

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EIGHTH ORDER OF BUSINESS

Next Meeting Date – January 25, 2024

Ms. Adams stated the next meeting is scheduled January 25, 2024.

NINTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Chiste seconded by Mr. Bouskila with all in favor the meeting adjourned at 5:16 p.m.

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Tricia Adams
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Secretary/Assistant Secretary

DocuSigned by:
John Chiste
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Chairman/Vice Chairman