

**MINUTES OF MEETING
ROLLING OAKS
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Rolling Oaks Community Development District was held Thursday, **September 28, 2023** at 1:07 p.m. at the Margaritaville Resort Orlando, 8000 Fins Up Circle, Kissimmee, Florida.

Present and constituting a quorum were:

John Chiste	Chairman <i>by telephone</i>
Jared Bouskila	Vice Chairman
Cora DiFiore	Assistant Secretary <i>via Zoom</i>
Peter Brown	Assistant Secretary
Steven Dougherty	Assistant Secretary

Also present were:

Tricia Adams	District Manager
Vivek Babbar	District Counsel <i>via Zoom</i>
Dave Schmitt	District Engineer

FIRST ORDER OF BUSINESS

Roll Call

Ms. Adams called the meeting to order at 1:07 p.m.

SECOND ORDER OF BUSINESS

Public Comment Period

There being no comments, the next item followed.

THIRD ORDER OF BUSINESS

**Approval of the Minutes of the August 24,
2023 Board meeting and Acceptance of the
August 24, 2023 Audit Committee Meeting**

<p>On MOTION by Mr. Chiste seconded by Mr. Bouskila with all in favor the minutes of the August 24, 2023 board meeting were approved as presented and the minutes of the August 24, 2023 audit committee meeting were accepted.</p>

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FOURTH ORDER OF BUSINESS

Acceptance of the Rankings of the Audit Committee and Authorizing Staff to Send a Notice of Intent to Award

On MOTION by Mr. Bouskila seconded by Mr. Dougherty with all in favor the ranking of the audit committee being DiBartolomeo, McBee, Hartley & Barnes was ranked no. 1 and Grau & Associates was ranked no. 2 was accepted and staff was authorized to send the notice of intent to award.

FIFTH ORDER OF BUSINESS

Consideration of Resolution 2023-12 Authorizing the Filing of a Petition for Expansion of District Boundaries

Ms. Adams stated included in the agenda package is Resolution 2023-12 authorizing the filing of a petition with the county for expansion of the district boundaries.

On MOTION by Mr. Chiste seconded by Mr. Dougherty with all in favor Resolution 2023-12 Authorizing the Filing of a Petition for Expansion of District Boundaries was approved.

SIXTH ORDER OF BUSINESS

Consideration of Boundary Amendment Funding Agreement

Ms. Adams stated next is consideration of a boundary amendment funding agreement between the district and Rolling Oaks Splendid, LLC.

Mr. Bouskila stated it says it is within Rolling Oaks Splendid and that property is owned by Wooden Bridge Partners Hotel.

Mr. Babbar stated we will make sure we have the proper entity in the agreement.

On MOTION by Mr. Brown seconded by Mr. Bouskila with all in favor the boundary amendment funding was approved in substantial form and district counsel was authorized to finalize the agreement.

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SEVENTH ORDER OF BUSINESS

Consideration of Resolution 2023-13 Electing an Assistant Secretary

On MOTION by Mr. Bouskila seconded by Mr. Brown with all in favor Resolution 2023-13 designating Tricia Adams as an assistant secretary was approved.

EIGHTH ORDER OF BUSINESS

Discussion of Landscape Maintenance Agreement

Ms. Adams stated the district currently has landscape maintenance services with two different service providers. It is time to bid these services and we believe this will meet the threshold that requires a public bid process.

On MOTION by Mr. Brown seconded by Mr. Dougherty with all in favor staff was authorized to issue an RFP for landscape maintenance and Mr. Brown was authorized to approve the final form of the documents.

NINTH ORDER OF BUSINESS

Staff Reports

A. Attorney

There being no comments, the next item followed.

B. Engineer

There being no comments, the next item followed.

C. Manager

i. Approval of Check Register

On MOTION by Mr. Chiste seconded by Mr. Brown with all in favor the check register was approved.

ii. Balance Sheet and Income Statement

A copy of the balance sheet and income statement were included in the agenda package.

TENTH ORDER OF BUSINESS

Supervisor's Requests

There being no comments, the next item followed.

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ELEVENTH ORDER OF BUSINESS

Next Meeting Date – October 26, 2023

Ms. Adams stated the next meeting is scheduled for October 26, 2023 in the same location.

TWELFTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Bouskila seconded by Mr. Brown with all in favor the meeting adjourned at 1:18 p.m.

DocuSigned by:
Tricia Adams
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Secretary/Assistant Secretary

DocuSigned by:
John Chiste
41DEC3BB54F415...

Chairman/Vice Chairman