

**MINUTES OF MEETING
ROLLING OAKS
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Rolling Oaks Community Development District was held Thursday, **November 17, 2022** at 1:02 p.m. at the Margaritaville Resort Orlando, 8000 Fins Up Circle, Kissimmee, Florida.

Present and constituting a quorum were:

John Chiste	Chairman
Jared Bouskila	Vice Chairman
Peter Brown	Assistant Secretary
Cora DiFiore <i>by phone</i>	Assistant Secretary

Also present were:

George Flint	Manager
Vivek Babbar <i>by phone</i>	Attorney

FIRST ORDER OF BUSINESS

Roll Call

Mr. Flint called the meeting to order and called the roll.

SECOND ORDER OF BUSINESS

Public Comment Period

There being none, the next item followed.

THIRD ORDER OF BUSINESS

Organizational Matters

A. Administration of Oaths of Office to Newly Elected Board Members

Mr. Flint being a notary public of the State of Florida administered the oath of office to Mr. Bouskila.

Mr. Flint emailed the oath of office form to Ms. DiFiore, a notary public of the State of Florida administered the oath to her and Ms. DiFiore will provide the signed copy of the oath to Mr. Flint.

B. Consideration of Resolution 2023-01 Canvassing and Certifying the Results of the Landowners' Election

On MOTION by Mr. Chiste seconded by Mr. Brown with all in favor Resolution 2023-01 reflecting the results of the landowners' election indicating that Cora DiFiore and Jared Bouskila received 322 votes each and will serve four-year terms of office and Peter Brown received 322 votes and will serve a two-year term of office was approved.

C. Consideration of Resolution 2023-02 Electing Officers

On MOTION by Mr. Chiste seconded by Mr. Brown with all in favor Resolution 2023-02 Electing Officers as slated above was approved.

FOURTH ORDER OF BUSINESS

Approval of the Minutes of the September 22, 2022 Meeting

On MOTION by Mr. Brown seconded by Mr. Bouskila with all in favor the minutes of the September 22, 2022 meeting were approved as presented.

FIFTH ORDER OF BUSINESS

Consideration of Resolution 2023-03 Amending the Fiscal Year 2022 Budget

Mr. Flint stated Resolution 2023-03 amends the fiscal year 2022 budget. Attached to the resolution is the proposed amendment. On the revenue side we are increasing assessments slightly for actual collections, some miscellaneous income, developer contributions and \$18,000 in carry forward, some slight adjustments on the admin budget to reduce a couple lines and on the maintenance side we have increased property insurance, utilities, landscaping, lake maintenance and some contingencies.

On MOTION by Mr. Chiste seconded by Mr. Brown with all in favor Resolution 2023-03 Amending the Fiscal Year 2022 Budget was approved.

SIXTH ORDER OF BUSINESS

Ratification of Fiscal Year 2022 Audit Engagement Letter

On MOTION by Mr. Chiste seconded by Mr. Bouskila with all in favor execution of the engagement letter with Berger Toombs to perform the fiscal year 2022 audit in an amount not to exceed \$3,675 was ratified.

SEVENTH ORDER OF BUSINESS

Consideration of Resolution 2023-04 Setting Forth the Terms of the Series 2022 Bonds

Mr. Flint stated Resolution 2023-04 sets forth the terms of the series 2022 bonds. We just priced the series 2022 bonds and we are going to be closing next week on those. The board had previously adopted a delegation resolution authorizing the chair and staff to take certain actions necessary to issue the bonds and this resolution confirms those actions and it also finalizes the assessments based on the actual pricing. We have attached the amended and restated engineer’s report from September and Exhibit B is the third supplemental assessment methodology that reflects the final pricing of the bonds.

On MOTION by Mr. Chiste seconded by Mr. Bouskila with all in favor Resolution 2023-04 Setting Forth the Terms of the Series 2022 Bonds was approved.

EIGHTH ORDER OF BUSINESS

Staff Reports

A. Attorney

Mr. Babbar stated there is another tract that was added to a conveyance to Toho, Tract LS-2 of the replat. I request the board approve a motion to adopt and authorize the chair to execute the resolution in the same form that was in prior conveyances. It has been discussed with developer’s counsel and there are no issues or concerns on my end. Toho needs it in a resolution.

On MOTION by Mr. Chiste seconded by Mr. Bouskila with all in favor Resolution 2023-05 was approved and the chairman was authorized to execute the resolution.

B. Engineer

There being none, the next item followed.

C. Manager

i. Approval of Check Register

On MOTION by Mr. Chiste seconded by Mr. Brown with all in favor the check register was approved.

ii. Balance Sheet and Income Statement

A copy of the balance sheet and income statement were included in the agenda package.

NINTH ORDER OF BUSINESS

Supervisor’s Requests

There being none, the next item followed.

TENTH ORDER OF BUSINESS

Next Meeting Date – December 22, 2022

Mr. Flint stated the next meeting will be December 22, 2022 and that is close to the holiday and at this point I don’t know that we will have anything for that agenda and I will reach out to the chair.

ELEVENTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Chiste seconded by Mr. Bouskila with all in favor the meeting adjourned at 1:13 p.m.


Secretary/Assistant Secretary


Chairman/Vice Chairman