

**MINUTES OF MEETING
ROLLING OAKS
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Rolling Oaks Community Development District was held Thursday, **May 26, 2022** at 1:02 p.m. at the Margaritaville Resort Orlando, 8000 Fins Up Circle, Kissimmee, Florida.

Present and constituting a quorum were:

John Chiste	Chairman <i>by telephone</i>
Jared Bouskila	Vice Chairman
Cora DiFiore	Assistant Secretary <i>by telephone</i>
Peter Brown	Assistant Secretary
Steven Dougherty	Assistant Secretary

Also present were:

Tricia Adams	District Manager
Vivek Babbar	District Attorney <i>by telephone</i>
Bruce Taylor	District Engineer

FIRST ORDER OF BUSINESS

Roll Call

Ms. Adams called the meeting to order at 1:02 p.m. and called the roll.

SECOND ORDER OF BUSINESS

Public Comment Period

There being none, the next item followed.

THIRD ORDER OF BUSINESS

**Approval of the Minutes of the March 24,
2022 Meeting**

On MOTION by Mr. Bouskila seconded by Mr. Brown with all in favor the minutes of the March 24, 2022 meeting were approved as presented.

FOURTH ORDER OF BUSINESS

**Consideration of Resolution 2022-05
Approving the Proposed Fiscal Year 2023
Budget and Setting a Public Hearing**

Ms. Adams stated Resolution 2022-05 approves the proposed fiscal year 2023 budget, sets the public hearing for August 25, 2022, and directs the district to provide the approved budget to the county no less than 60 days prior to the public hearing and to also post it on the district’s website. The assessments are based on the number of units now platted and there are 1,315 assessable units.

The administrative section goes from \$117,756 to about \$10,000 more partly due to the arbitrage dissemination agent and trustee fees anticipating another bond issue in the upcoming fiscal year. There is also a 5% increase in management fees and a small increase in information technology and website maintenance. Field expenses has about an \$80,000 increase over the current fiscal year due to an increase in landscape maintenance going from \$85,560 and we anticipate \$113,400 for fiscal year 2023 based on the agreement. Landscape enhancements a little more than doubled based on your actual spending for the current fiscal year.

We are balancing this budget with a developer contribution. The current fiscal year contribution is \$267,801 and we anticipate for fiscal year 2023 \$45,457 based on this budget. The per unit O&M is the same at \$532. If we were planning an increase in O&M it would require a mailed notice to all landowners, but we plan to keep the assessment level the same.

On MOTION by Mr. Chiste seconded by Mr. Dougherty with all in favor Resolution 2022-05 approving the proposed fiscal year 2023 budget and setting the public hearing for August 25, 2022 was approved.

Mr. Dougherty stated I will not be available for the August 25th meeting.

FIFTH ORDER OF BUSINESS

Staff Reports

A. Attorney

There being none, the next item followed.

B. Engineer

There being none, the next item followed.

C. Manager

i. Approval of Check Register

On MOTION by Mr. Chiste seconded by Mr. Bouskila with all in favor the check register was approved.

ii. Balance Sheet and Income Statement

A copy of the balance sheet and income statement were included in the agenda package.

iii. Presentation of Number of Registered Voters, 50

A copy of the letter from the supervisor of elections indicating that there are 50 voters residing within the district was included in the agenda package.

iv. Designation of November 17, 2022 as the Landowners' Meeting Date

Ms. Adams stated November 17th is one week earlier than your regular meeting. Three seats are expiring in November, seat 2, seat 4 and seat 5 and will be filled at the landowner election. We need to announce on the record the landowners meeting date, which will be November 17, 2022.

On MOTION by Mr. Bouskila seconded by Mr. Chiste with all in favor November 17, 2022 was designated as the landowners' meeting date.

SIXTH ORDER OF BUSINESS

Supervisor's Requests

Mr. Babbar stated we need to state on the record that real signatures are needed for the landowner proxies, e-signature are not allowed.

SEVENTH ORDER OF BUSINESS

Next Meeting Date – June 23, 2022

Ms. Adams stated the next meeting will be held June 23, 2022.

EIGHTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Bouskila seconded by Mr. Brown with all in favor the meeting adjourned at 1:23 p.m.



Secretary/Assistant Secretary



Chairman/Vice Chairman