

**MINUTES OF MEETING
ROLLING OAKS
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Rolling Oaks Community Development District was held Thursday, **March 24, 2022** at 1:00 p.m. at the Coral Reef Room, Margaritaville Resort Orlando, 8000 Fins Up Circle, Kissimmee, Florida.

Present and constituting a quorum were:

John Chiste	Chairman by telephone
Jared Bouskila	Vice Chairman
Cora DiFiore	Assistant Secretary <i>by telephone</i>
Peter Brown	Assistant Secretary
Steven Dougherty	Assistant Secretary

Also present were:

George Flint	Manager
Vivek Babbar	Attorney <i>by telephone</i>
Dave Schmitt	Engineer

FIRST ORDER OF BUSINESS

Roll Call

Mr. Flint called the meeting to order and called the roll.

SECOND ORDER OF BUSINESS

Public Comment Period

There being none, the next item followed.

THIRD ORDER OF BUSINESS

**Approval of the Minutes of the November 17,
2021 Meeting**

On MOTION by Mr. Bouskila seconded by Mr. Brown with all in favor the minutes of the November 17, 2021 meeting were approved as presented.
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FOURTH ORDER OF BUSINESS

Ratification of First Amendment to the Landscape Maintenance Agreement with REW

Mr. Flint stated next is ratification of the first amendment to the landscape maintenance agreement with REW. This was executed earlier in the fiscal year and since we didn't have a board meeting, I asked the chair to execute the addendum and we are asking the board to ratify his actions in doing that.

On MOTION by Mr. Brown seconded by Mr. Bouskila with all in favor the first amendment to the agreement to the REW landscape maintenance contract was ratified.

FIFTH ORDER OF BUSINESS

Consideration of Resolution 2022-03 Authorizing and Approving the Conveyance of the Phase 7 Lift Station Lands and Improvements to Toho

Mr. Flint stated next is Resolution 2022-03 authorizing and approving the conveyance of the Phase 7 lift station lands and improvements to Toho Water Authority.

Mr. Babbar stated the resolution goes through the same facts we talked about before and were also included in the deed, affidavit, the bill of sale and all the documents required for conveyance of public infrastructure. I recommend a motion to approve in substantial form, that way if there are any changes requested by Toho, we will incorporate those in the final form.

Mr. Flint asked did you also want the board to authorize Phase 8 lift station to be included in the same resolution

Mr. Babbar stated I was going to do it by separate resolution. I would request that they approve basically the same form of resolution. I didn't draft one yet because I didn't want to do it ahead of comments, but essentially, they are looking for the same approval as well, but those documents are a little different from Phase 7.

On MOTION by Mr. Brown seconded by Mr. Bouskila with all in favor Resolution 2022-03 Authorizing and Approving the Conveyance of the Phase 7 Lift Station Lands and Improvements in Toho was approved in substantial form.

Mr. Flint stated next would be approval of Resolution 2022-04 dealing with the Phase 8 lift station. We will note for the record there are no members of the public present to provide any comment on this item since it was added to the agenda.

On MOTION by Mr. Bouskila seconded by Mr. Dougherty with all in favor district counsel was authorized to draft Resolution 2022-04 conveying the Phase 8 lift station and the chair or vice chair were authorized to execute the resolution when prepared and in final form.

SIXTH ORDER OF BUSINESS

Consideration of Drainage Fee Agreement with RCID

Mr. Flint stated we added consideration of a drainage fee agreement with RCID, however, subsequent to adding this our counsel was requested by RCID’s counsel that action be deferred on the item until some details get worked out. There are three parties to the agreement, Rolling Oaks Splendid, the CDD and RCID. All parties need to come to agreement on the terms of the agreement and I believe there are still some things to be worked out. If there is no objection from the board, we will defer this item and add it to the next agenda.

SEVENTH ORDER OF BUSINESS

Staff Reports

A. Attorney – Presentation of Memo for Stormwater Needs Analysis Report

Mr. Babbar stated I circulated a memo before and the stormwater needs analysis report is now a requirement and our engineer has a proposal to accomplish that.

We did monitor the session and there are a few things that could have impacted the CDD but the legislators focused on a few hot button issues so a lot of the bills got tabled. One was House Bill 7049 and that allows meeting notices on the county’s website or a prior website designated by the county for notices. Once signed by the governor it will be effective January 1, 2023. It is going to be interesting to see how the county’s sites get implemented, it is not mandatory in any sense. We will review other bills to see if they added anything that may impact CDDs.

B. Engineer – Consideration of Proposal for Stormwater Needs Analysis Report

Mr. Schmitt stated you have the proposal that was requested for the new requirement and I can answer any questions.

Mr. Flint stated it is for a fixed fee of \$9,000 plus other direct costs, which I believe is reasonable compared to other proposals I have seen.

On MOTION by Mr. Dougherty seconded by Mr. Chiste with all in favor the proposal from Dave Schmitt Engineering, LLC in the fixed fee amount of \$9,000 plus other direct costs for the preparation of the stormwater needs analysis report was approved.

C. Manager

i. Approval of Check Register

On MOTION by Mr. Bouskila seconded by Mr. Dougherty with all in favor the check register was approved.

ii. Balance Sheet and Income Statement

A copy of the balance sheet and income statement were included in the agenda package.

ii. Ratification of Requisition No. 5

Mr. Flint stated requisition no. 5 is payable to Rolling Oaks Splendid for \$2,281,083.53 for the series 2018 improvements. The requisition has been signed by the district engineer and by the chairman and transmitted to the trustee and has been funded. There is additional detail behind the requisition supporting the amount.

On MOTION by Mr. Bouskila seconded by Mr. Dougherty with all in favor requisition no. 5 was ratified.

EIGHTH ORDER OF BUSINESS

Supervisor’s Requests

There being none, the next item followed.

NINTH ORDER OF BUSINESS

Next Meeting Date – April 28, 2022

Mr. Flint stated the next meeting is April 28, 2022 and we will get the with chair and vice chair prior to that meeting.

Mr. Brown stated we will have agenda items for that meeting.

Mr. Flint stated we may have the proposed budget on that agenda as well.

On MOTION by Mr. Brown seconded by Mr. Bouskila with all in favor the meeting adjourned at 1:12 p.m.



Secretary/Assistant Secretary



Chairman/Vice Chairman