

MINUTES OF MEETING
ROLLING OAKS
COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Rolling Oaks Community Development District was held Thursday, October 28, 2021 at 1:00 p.m. at the Margaritaville Resort Orlando, 8000 Fins Up Circle, Kissimmee, Florida.

Present and constituting a quorum were:

Jared Bouskila	Vice Chairman
Cora DiFiore	Assistant Secretary <i>by telephone</i>
Peter Brown	Assistant Secretary
Steven Dougherty	Assistant Secretary

Also present were:

George Flint	Manager
Bruce Taylor	Engineer by telephone
Vivek Babbar	District Counsel <i>by telephone</i>

FIRST ORDER OF BUSINESS

Roll Call

Mr. Flint called the meeting to order and called the roll.

SECOND ORDER OF BUSINESS

Public Comment Period

There being none, the next item followed.

THIRD ORDER OF BUSINESS

**Approval of the Minutes of the September 28,
2021 Meeting**

On MOTION by Mr. Brown seconded by Mr. Bouskila with all in favor the minutes of the September 28, 2021 meeting were approved as presented.

FOURTH ORDER OF BUSINESS

Consideration of Agreement with Berger Toombs Elam Gaines & Frank to Provide Auditing Services for Fiscal Year 2021

Mr. Flint stated next is the engagement letter with Berger Toombs to prepare the annual independent audit for the District. You previously bid out these services in accordance with the statute and selected Berger Toombs as your independent auditor. Their fee is a not to exceed amount of \$3,450, which is consistent with what they bid and it is also taken into account in the budget.

On MOTION by Mr. Bouskila seconded by Mr. Brown with all in favor the engagement letter with Berger Toombs to perform the Fiscal Year 2021 audit was approved.

FIFTH ORDER OF BUSINESS

Consideration of Resolution 2022-01 Budget Amendment

Mr. Flint stated Resolution 2022-01 amends the Fiscal Year 2021 budget, which just ended on September 30th. In the event the total expenses exceed the total budgeted expenses the District Board is required to amend the budget within 60-days of the end of the fiscal year. You can see that we prepared an amendment that contemplates utilizing a combination of carry forward and some additional developer contribution and miscellaneous income that is recognized. The miscellaneous income I believe is insurance payments for damage to trees and landscaping that was paid by drivers' insurance. This budget amendment trues up your expenses and revenues so it is balanced.

On MOTION by Mr. Bouskila seconded by Mr. Brown with all in favor Resolution 2022-01 Budget Amendment was approved.

SIXTH ORDER OF BUSINESS

Staff Reports

A. Attorney

There being none, the next item followed.

B. Engineer

There being none, the next item followed.

C. Manager

i. Approval of Check Register

On MOTION by Mr. Brown seconded by Mr. Bouskila with all in favor the check register was approved.

ii. Balance Sheet and Income Statement

A copy of the balance sheet and income statement were included in the agenda package.

SEVENTH ORDER OF BUSINESS

Supervisor’s Requests

There being none, the next item followed.


EIGHTH ORDER OF BUSINESS

Next Meeting Date – November 17, 2021

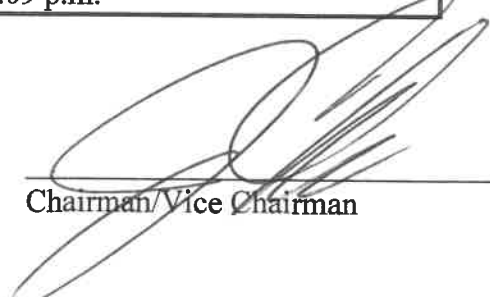
Mr. Flint stated our next meeting is November 17, 2021 and unless something comes up between now and then I’m not sure there will be a need to meet but we will get with the Chairman at least a week before and see if there is a need to meet. Due to Thanksgiving the meeting as moved to the prior week and there may have been a conflict which is why it is on a Wednesday.

I wanted to note for the record we shifted the terms of the Board seats to even numbered years and the Board adopted a resolution to do that. Prior to that the landowner elections were in odd numbered years. The last landowner election was in 2019. Earlier this year we announced the landowner election being in November of this year in error because the terms had been shifted. The actual next landowner election will be in November 2022. Just for the record I wanted to note that because if someone goes back and looks at the minutes from the prior meeting it indicates there is a landowner election on November 12th. We did not advertise it but it was announced in a Board meeting.

On MOTION by Mr. Bouskila seconded by Mr. Dougherty with all in favor the meeting adjourned at 1:09 p.m.



Secretary/Assistant Secretary



Chairman/Vice Chairman