

MINUTES OF MEETING
ROLLING OAKS COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Rolling Oaks Community Development District was held Thursday, July 11, 2019 at 12:00 p.m. at the Heritage Crossing Community Center, 7715 Heritage Crossing Way, Reunion, Florida.

Present and constituting a quorum were:

John Chiste	Chairman
Jared Bouskila	Vice Chairman
Cora DiFiore	Assistant Secretary by telephone
Peter Brown	Assistant Secretary
Samir Yajnik	Assistant Secretary by telephone

Also present were:

George Flint	Manager
Vivek Babbar	Attorney by telephone
Mark Van Hala	Engineer by telephone

FIRST ORDER OF BUSINESS

Roll Call

Mr. Flint called the meeting to order and called the roll and stated we have added a new item seven and that is a proposal for ADA website compliance. We will want to add a resolution authorizing an amendment to a plat.

Mr. Babbar stated it will be Resolution 2019-06 and when I get to the meeting I will read the header into the record.

SECOND ORDER OF BUSINESS

Public Comment Period

There being none, the next item followed.

THIRD ORDER OF BUSINESS

Approval of the Minutes of the April 11, 2019 Meeting

On MOTION by Mr. Chiste seconded by Mr. Brown with all in favor the minutes of the April 11, 2019 meeting were approved, as presented.

FOURTH ORDER OF BUSINESS

Review and Acceptance of Fiscal Year 2018 Audit Report

Mr. Flint stated next is acceptance of the 2018 Audit that was provided to you under separate cover. As a governmental entity the District is required to have an annual independent audit and Berger Toombs was selected to provide those services. If there were any findings or recommendations they would be indicated in the management letter, which starts on page 32 and you can see there are no findings or recommendations for the current or prior year and we have complied with the provisions of the Auditor General that they are required to review. It is a clean audit.

On MOTION by Mr. Chiste seconded by Mr. Brown with all in favor the Fiscal Year 2018 Audit Report was accepted.

FIFTH ORDER OF BUSINESS

Public Hearing

A. Consideration of Resolution 2019-04 Adopting the Fiscal Year 2020 Budget and Relating to the Annual Appropriations

Mr. Flint stated previously the Board approved a proposed budget and set today as the date, place and time for final consideration. You have Resolution 2019-04 in the agenda package.

We will open the public hearing and note for the record there are no members of the public here to provide any comment or testimony so we will close the public comment portion and bring it back to the Board for discussion and consideration.

Exhibit A to the resolution is the proposed budget and contemplates the per unit assessments would remain at \$532 per unit, it is a combination of assessments and developer contributions because there are still some portions of the project that have not been platted yet.

On MOTION by Mr. Chiste seconded by Mr. Bouskila with all in favor Resolution 2019-04 Adopting the Fiscal Year 2020 Budget and Relating to the Annual Appropriations, was approved.

B. Consideration of Resolution 2019-05 Imposing Special Assessments and Certifying an Assessment Roll

Mr. Flint stated we have a separate public hearing for the imposition of special assessments. This is how a portion of the budget you just approved is funded. Again, there are no members of the public here to provide comment or testimony. Attached to the resolution will be the budget you just adopted as well as the assessment roll that reflects the platted units within the community.

On MOTION by Mr. Chiste seconded by Mr. Bouskila with all in favor Resolution 2019-05 Imposing Special Assessments and Certifying an Assessment Roll, was approved.

Mr. Flint stated we will close the public hearings and move to the next item.

SIXTH ORDER OF BUSINESS

Consideration of Fiscal Year 2019/2020 Budget Funding Agreement

Mr. Flint stated there is a portion of the budget that is funded through a developer funding agreement and you have consideration of the Fiscal Year 2019/2020 budget funding agreement. It is the same form agreement that you approved in prior years and it is between the CDD and the Rolling Oaks Splendid, LLC. To the extent there are any expenses above and beyond what is funded through the assessments, this agreement would obligate the developer to cover those.

On MOTION by Mr. Chiste seconded by Mr. Bouskila with all in favor Fiscal Year 2020 budget funding agreement with Rolling Oaks Splendid, LLC was approved.

SEVENTH ORDER OF BUSINESS

Consideration of Proposal for ADA Website Compliance

Mr. Flint stated I handed out to the Board a proposal from VGlobalTech. ADA compliance has become an issue for websites within the last 12 to 18 months there have been a number of lawsuits with public and private entities, not just special districts, but cities, counties and school boards have also been impacted by this. The largest insurance carrier for CDDs, which is Florida Insurance Alliance, insures over 300 CDDs, and has become proactive in trying to address this issue and they have now indicated that any Districts that are insured by them have to come into compliance or they will not be able to insure the District in the event they are sued on this issue. That is not the only reason we would want to do it but that is one reason. GMS met with several companies that provide these services and we have found VGlobalTech to be the most cost

effective approach and solution to the issue. The statute says we have to have a website and also specifies the information that needs to be on the website. As a result we do need to make sure it is in compliance. We are recommending the Board consider the first year of services, which is the \$2,375 and at a later time we can deal with future years depending on how this issue progresses and whether we might be able to do it cost effectively in-house and not need to contract with them for future years.

On MOTION by Mr. Chiste seconded by Mr. Bouskila with all in favor the proposal from VGlobalTech to provide ADA website compliance in the amount of \$2,375 for the first year only was approved.

EIGHTH ORDER OF BUSINESS

**Consideration of Resolution 2019-06
Authorizing Amendment to Phase 6A Plat**

Mr. Babbar stated I will read the resolution by heading: Resolution 2019-06, a resolution of the Board of Supervisors of the Rolling Oaks Community Development District determining that the approval of the proposed Rolling Oaks Phase 6A Plat is in the District’s best interest, authorizing and approving the plat, consenting to the dedication by plat of certain property and interests, consenting to the release of any right, add-on interests of certain property and authorizing the execution of the joinder and consent of said plat.

It is fairly routine with respect to Phase 6A and you have the attachments there.

Mr. Brown stated Phase 6 in totality is 187 lots, the replat of Phase 6A is just 17 of those lots that in changing surveyors on the original Phase 6 plat there was a miscommunication as to which portions actually fall into the lots so this is expanding the size of these 17 lots to include the pools that are built on the backside of the house.

On MOTION by Mr. Brown seconded by Mr. Chiste with all in favor Resolution 2019-06 was approved.

EIGHTH ORDER OF BUSINESS

Staff Reports

A. Attorney

There being none, the next item followed.

B. Engineer

Mr. Chiste asked Peter, are you starting to work with Mark on providing information for the next draw?

Mr. Brown stated the draw is in process and I expect to send that to Dave Schmitt tomorrow.

Mr. Flint stated Peter and I spoke about that yesterday and the Board doesn't have to take action prior to that being funded. We typically have them ratified, although that is not a requirement.

C. Manager

i. Approval of Check Register

On MOTION by Mr. Chiste seconded by Mr. Bouskila with all in favor the check register was approved.

ii. Balance Sheet and Income Statement

A copy of the balance sheet and income statement were included in the agenda package.

iii. Presentation of Number of Registered Voters – 229

Mr. Flint stated this is something we are going to need to get clarified. It indicates that there are 229 registered voters, which I believe is inaccurate. Likely they did not pick up on the boundary amendment where we contracted out certain parcels and I think that is overstated. It won't impact anything at this point. I will follow-up on that and make sure they have taken that into account.

iv. Approval of Fiscal Year 2020 Meeting Schedule

Mr. Flint stated next is the annual meeting schedule. Historically you have met on the second Thursday of each month at 12:00 p.m. in this location and we prepared a notice following that practice although if you want to change that you can.

On MOTION by Mr. Brown seconded by Mr. Chiste with all in favor the Fiscal Year 2020 meeting schedule was approved.

NINTH ORDER OF BUSINESS

Supervisor's Requests

There being none, the next item followed.

TENTH ORDER OF BUSINESS

Next Meeting Date

Mr. Flint stated the next meeting would be the second Thursday in August.

On MOTION by Mr. Brown seconded by Mr. Chiste with all in favor
the meeting adjourned at 12:14 p.m.



Secretary/Assistant Secretary



Chairman/Vice Chairman