

MINUTES OF MEETING  
ROLLING OAKS  
COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Rolling Oaks Community Development District was held Thursday, January 12, 2017 at 1:30 p.m. at the Heritage Crossing Community Center, 7715 Heritage Crossing Way, Reunion, Florida.

Present and constituting a quorum were:

John Chiste	Chairman
Jared Bouskila	Vice Chairman
Cora DiFiore	Assistant Secretary by telephone
Deborah Simmons	Assistant Secretary
Peter Brown	Assistant Secretary

Also present were:

George Flint	District Manager
Vivek Babbar	District Counsel by telephone
Dave Schmitt	District Engineer by telephone
Zachary Johnson	Encore by telephone

**FIRST ORDER OF BUSINESS**

**Roll Call**

Mr. Flint called the meeting to order.

Mr. Flint stated Mr. Johnson is on the phone, however, he submitted his resignation prior to the meeting so we have a vacancy in that seat.

**SECOND ORDER OF BUSINESS**

**Public Comment Period**

There being none, the next item followed.

**THIRD ORDER OF BUSINESS**

**Organizational Matters**

**A. Acceptance of Resignation of Zachary Johnson and Appointment of Individual to Fulfill the Board Vacancy with a Term Ending November 2019**

On MOTION by Mr. Chiste seconded by Ms. Simmons with all in favor Zachary Johnson's resignation was accepted.

Mr. Flint stated any time there is a vacancy on the Board the remaining Board Members appoint someone to fill that seat. The term of his seat ends November 2019. Are there nominations at this time to fill that vacancy?

Mr. Chiste nominated Peter Brown and Mr. Bouskila seconded the nomination and there being no further nominations Mr. Brown was appointed to fill the unexpired term of office.

**B. Administration of Oath of Office to Newly Appointed Supervisor**

Mr. Flint being a Notary Public of the State of Florida administered the Oath of Office to Mr. Brown.

Mr. Flint stated I will go over the attachments to the Oath of Office form after the meeting.

**C. Election of Officers**

**D. Consideration of Resolution 2017-04 Electing Officers**

Mr. Flint stated Zach was the Chairman, John was Vice Chairman and the other three Board members were Assistant Secretaries. We need to appoint a Chairman at this time.

On MOTION by Mr. Bouskila seconded by Ms. Simmons with all in favor Mr. Chiste was elected Chairman.

Mr. Chiste nominated Mr. Bouskila as Vice Chair and the other three Board members as Assistant Secretaries.

Mr. Flint stated I serve as Secretary and Ariel Lovera of my office serves as Treasurer.

On MOTION by Ms. Simmons seconded by Mr. Chiste with all in favor Resolution 2017-04 reflecting the following officers was approved: John Chiste Chairman, Jared Bouskila Vice Chair, George Flint Secretary, Ariel Lovera Treasurer, Cora DiFiore, Debbie Simons and Peter Brown Assistant Secretaries.

**FOURTH ORDER OF BUSINESS**

**Approval of the Minutes of the November 2, 2016 Meeting**

Mr. Flint stated you have the minutes from the November 2, 2016 meeting. Are there any additions, deletions or corrections to the minutes?

There being none,

On MOTION by Mr. Chiste seconded by Ms. Simmons with all in favor the minutes of the November 2, 2016 meeting were approved as presented.

**FIFTH ORDER OF BUSINESS**

**Consideration of Resolution 2017-02 Setting Forth the Terms of the Series 2016 Bonds**

Mr. Flint stated Resolution 2017-02 sets forth the final terms of the Series 2016 Bonds. The Board adopted a delegation resolution, set the parameters of the bond issue and with that authority staff and the Chairman went forward closed on the bonds and this is merely a resolution ratifying the final terms of those bonds. That was included in your agenda packet and I also handed out a copy of the final supplemental report that is attached as Exhibit A to the resolution.

On MOTION by Mr. Chiste seconded by Mr. Bouskila with all in favor Resolution 2017-02 was approved.

**SIXTH ORDER OF BUSINESS**

**Consideration of Resolution 2017-03 Authorizing the Contraction of the District Boundary**

Mr. Flint stated you previously adopted a resolution authorizing the contraction but the legal description has changed since that original vote and resolution was adopted. District Counsel has provided this resolution with the revised legal description so that it can be included with the petition that is submitted to Osceola County.

On MOTION by Mr. Chiste seconded by Ms. Simmons with all in favor Resolution 2017-03 was approved.

**SEVENTH ORDER OF BUSINESS**

**Consideration of Authorization for Additional Services from Dave Schmitt Engineering, Inc.**

Mr. Flint stated next is authorization for additional services from Dave Schmitt Engineering to prepare a Public Facilities Report. Under Chapter 189, F.S. the District periodically has to have what is called a Public Facilities Report prepared that is typically prepared by the Engineer, and you can see he has provided a proposal to prepare that report in the amount of \$2,500.

On MOTION by Mr. Chiste seconded by Mr. Bouskila with all in favor the proposal from Dave Schmitt Engineering, Inc. to prepare the Public Facilities Report in the amount of \$2,500 was approved.

**EIGHTH ORDER OF BUSINESS**

**Staff Reports**

**A. Attorney**

Mr. Babbar stated the resolution for the contraction has been reissued and we will work with Jim Bagley to get the final exhibits and the package filed and we will provide updates as they become available.

**B. Engineer**

There being none, the next item followed.

**C. Manager**

**i. Balance Sheet and Income Statement**

Mr. Flint stated you have the balance sheet and income statement through December 31, 2016. There is no action required on the financial statements.

**ii. Ratification of Funding Requests 2 & 3**

Mr. Flint stated next is ratification of funding requests 2 and 3 that have been submitted to the developer under the developer funding agreement.

On MOTION by Mr. Chiste seconded by Ms. Simmons with all in favor funding requests 2 and 3 were ratified.

**NINTH ORDER OF BUSINESS**

**Supervisors Requests**

Mr. Flint stated the next meeting will be the second Thursday of February at 1:30 p.m.

On MOTION by Mr. Chiste seconded by Mr. Bouskila with all in favor the meeting adjourned at 1:39 p.m.

  
Secretary/Assistant Secretary

  
Chairman/Vice Chairman